

31st UEG EUROPEAN CHAMPIONSHIPS TEAM COMPETITION MEN ARTISTIC GYMNASTICS May 19th – 25th 2014, Sofia - Bulgaria

DIRECTIVES

Dear UEG Affiliated Member Federation,

The Gymnastics Federation of **Bulgaria** has the pleasure to invite your Federation to participate in the aforementioned official UEG European Championships.

We are pleased to provide you with the directives for the 31st UEG European Men's Artistic Gymnastic Team Championships, Juniors and Seniors.

ORGANIZING COMMITTEE

Bulgarian Gymnastics Federation

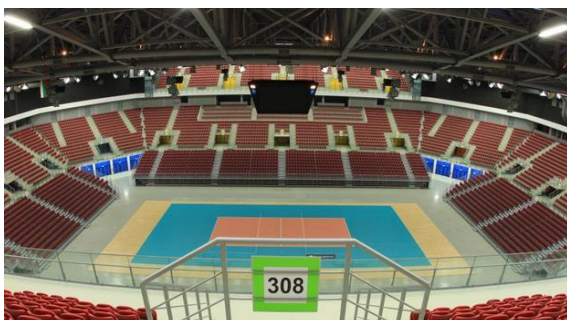
75, Vasil Levski blvd.
1000Sofia
Bulgaria

Tel: +3592 930 06 14
Fax: +3592 980 06 26

Email: info@sofiagymnastics2014.com
Website: www.sofiagymnastics2014.com

COMPETITION VENUE

„Arena Armeec Sofia“ Hall
1, Asen Jordanov Blvd.
Sofia 1113
Tel: +359 2 903 36 04
Website: <http://arenaarmeecsofia.com/>
Venue capacity: 12000



PROVISIONAL SCHEDULE

Please note that the exact times with all details will be on the Work Plan.

Friday, 16 th of May	<ul style="list-style-type: none"> • ArrivalUEG–MTC
Saturday, 17 th of May	<ul style="list-style-type: none"> • Arrival of delegations, supervisors & D-judges • Training sessions on request • Meeting UEG–MTC
Sunday, 18 th of May	<ul style="list-style-type: none"> • Arrival of delegations • Training as per schedule • Meeting and instructions D1 & D2 judges • Judges' instruction and judges' draw for CI juniors, seniors and CII juniors • Orientation Meeting starting at 20h00
Monday, 19 th of May	<ul style="list-style-type: none"> • Meeting of the judges for the juniors podium training • Podium training Juniors starting at • Training as per schedule
Tuesday, 20 th of May	<ul style="list-style-type: none"> • Meeting of the judges for the seniors podium training • Podium training Seniors starting at • Training as per schedule
Wednesday, 21 th of May	<ul style="list-style-type: none"> • Opening ceremony • Meeting of the judges CI juniors • Qualification Juniors starting at • Training as per schedule
Thursday, 22 th of May	<ul style="list-style-type: none"> • Meeting of the judges CI seniors • Qualification seniors starting at • Training as per schedule
Friday, 23 th of May	<ul style="list-style-type: none"> • Meeting of the judges CII juniors • AA-final Juniors starting at • Training as per schedule
Saturday, 24 th of May	<ul style="list-style-type: none"> • Judges' draw for CIV seniors and CIII juniors & seniors • Meeting of the judges CIV seniors • Team final Seniors C IV starting at • Training as per schedule
Sunday, 25 th of May	<ul style="list-style-type: none"> • Apparatus finals Juniors C III starting at • Apparatus finals Seniors C III starting at • Closing ceremony • Farewell party
Monday, 26 th of May	<ul style="list-style-type: none"> • Departure of delegations

ACCREDITATION – PASSPORT PHOTO

ACCREDITATION

The price for accreditation is included in the price for accommodation, except for those delegations who don't book their accommodation through the LOC . They will have to pay a fee of € 150 per person. Please note that this accreditation doesn't include any transportation, meals and farewell banquet.

At the time of the Nominative Registration (**April 23th 2014**) all fees must be paid to the LOC.

Each delegation will be taken to the accreditation desk upon arrival. The following items will be checked there:

- Total payment of accommodation
- Insurance – every delegation member needs a valid insurance
- National anthem and national flag
- Transport - Departure
- Your accreditation badge
- Passports of gymnast
- Passports of judges
- License of the gymnast

PASSPORT PHOTO

The delegations must forward one passport photo of each delegation member to the organizing committee. The passport photos are accepted digital format only and must be sent directly to the LOC via the LOC's online system through the official web site: www.sofiagymnastics2014.com by **April 23th 2014**.

The specification of the photo should be as follows:

- File format: jpng or .jpeg
- Dimensions: min. 210 X 270 pixels, max. 420 X 540 pixels (width X height)
- File size: not bigger than 150kb
- File name: NOC_Surname_Firstname (egBUL_Surname_Firstname.jpg)

Please forward the passport photo as soon as possible but no later than **April 23th 2014**. An earlier receipt would be much appreciated. If a photo has to be taken in Sofia because none has been sent, there will be a charge to the federation of € 15 per person.

FIG-LICENCES

Only gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License.

RULES AND REGULATIONS

These Championships will be organized under the following UEG and FIG rules, as valid in the year of competition.

UEG

Statutes

Technical Regulations for European Championships

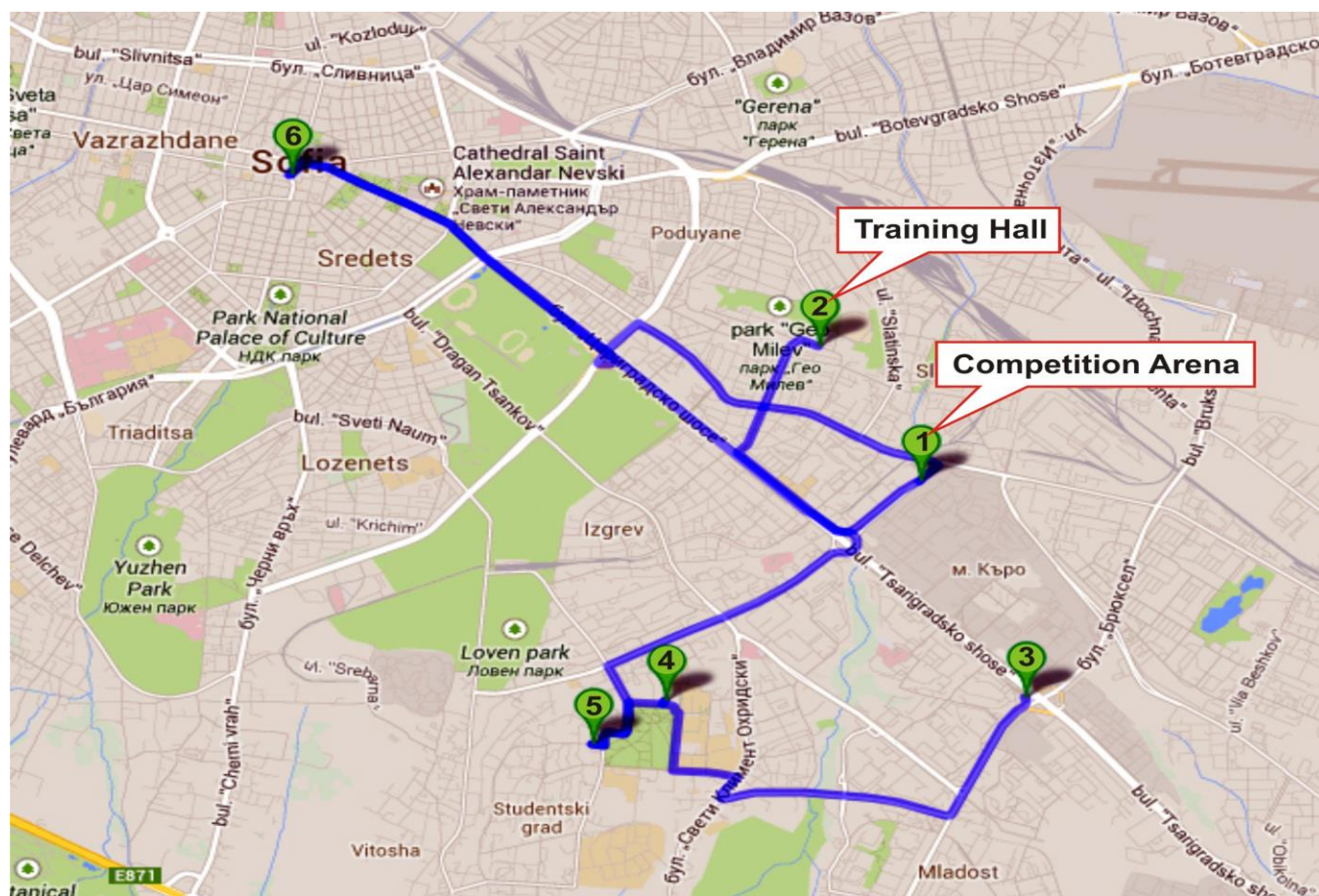
FIG

Code of Points

General Judges Rules

Specific Judges Rules

LOCATION OF THE HOTELS AND THE VENUE



1. Competition Arena
2. Training Hall
3. Hotel category I
4. Hotel category II
5. Hotel category II
6. Hotel category III



Competition Arena

Training Hall

2.7 km

5.0 km

3.2 km

5.5 km

3.7 km

6.0 km

8.1 km

6.7 km

ACCOMMODATION

Reservations (half or full board)

The LOC will provide each Federation with a personal login and password for all accommodation reservations with half or full board in the official hotels. The following steps must be respected:

- 1) Accommodation booking Form: register online via the **LOC's** online system through the official web site: www.sofiagymnastics2014.com by **February 21st 2014** at the very latest.
- 2) Nominative Hotel Form: register online via the **LOC's** online system through the official web site: www.sofiagymnastics2014.com by **April 23rd 2014** at the very latest.

The Organizing Committee has reserved allocations for official delegations in the following hotels.

The Hotel rooms will be allocated on a "first come, first serve" basis.

These special rates are available only through booking with the organizing committee and they include the **shuttle service** upon arrival and departure as well as between the hotels and the training/ competition venue. Shuttle service will only be available for delegations who book the accommodation through the organizing committee! The price for accommodation includes also **accreditation and banquet**. All rates include VAT and service charge.

Hotel category I: ****	
Metropolitan Hotel Sofia- Official UEG Hotel Address: 64, Tsarigradsko shosse blvd. Sofia 1784, e-mail: reservations@metropolitanhotelsofia.com website:www.metropolitanhotelsofia.com	
Price per person /per night incl. breakfast, dinner in single room	€ 200,00
Price per person/ per night incl. breakfast, dinner in double room	€ 150,00
Price per person/ per night incl. breakfast, lunch and dinner in single room	€ 215,00
Price per person/ per night incl. breakfast, lunch and dinner in double room	€ 165,00

Hotel category II: ****	
Park Hotel Vitosha Address: Studentski Grad # 1 1Rosario str. Sofia1700 e-mail: marketing.vitoshaparkhotel.com website:http://www.vitoshaparkhotel.com	
Price per person/ per night incl. breakfast, dinner in single room	€ 160,00
Price per person/ per night incl. breakfast, dinner in double room	€ 110,00
Price per person/ per night incl. breakfast, lunch and dinner in single room	€ 175,00
Price per person/ per night incl. breakfast, lunch and dinner in double room	€ 125,00

Hotel category II: ****	
Suite Hotel Sofia Address: 1 A Yordan Yosiffov str. Sofia1700 e-mail: reception@suitehotelsofia.bg website:http://www.suitehotelsofia.bg	
Price per person /per night incl. breakfast, dinner in single room	€ 160,00
Price per person/ per night incl. breakfast, dinner in double room	€ 110,00
Price per person/per night incl.breakfast,lunch and dinner in single room	€ 175,00
Price per person/per night incl.breakfast,lunch and dinner in double room	€ 125,00

Hotel category III: ****	
Dedeman Princess Hotel Address: 131 Maria Louisa Blvd,Sofia1000 e-mail: marketing.sofia@dedeman.com website:http://dedeman-princess-sofia.hotel-rn.com/	
Price per person/ per night incl. breakfast, dinner in single room	€ 150,00
Price per person/ per night incl. breakfast, dinner in double room	€ 95,00
Price per person/ per night incl. breakfast, lunch and dinner in single room	€ 165,00
Price per person/ per night incl. breakfast, lunch and dinner in double room	€ 110,00

MEALS

HOTEL CATEGORY I-II -III

The price for meals are included in the price of each hotel booking.

Breakfast and **dinner** are offered in the **hotels**. **Lunch** is offered in the **competition venue**. Extra tickets for lunch (17 euro/per person/lunch) can be purchased through the LOC.

Breakfast: is offered daily from 6:30 to 10:00 in the official team hotels.

Lunch: is offered daily from 12:00 to 15:00 in the competition venue.

Dinner: is offered daily from 18:00 to 22:00 in the official team hotels.

TRANSPORTATION

TRANSPORTATION TO SOFIA

The travel to Sofia will be at each delegation's own expenses. The LOC strongly recommends that each federation takes a cancellation insurance for its transportation.

Accredited delegations who will stay in one of the official hotels, and who book their accommodation through the Organizing Committee and who will complete their Travel Schedule Form (arrival and departure) via the LOC's online system through the official website: www.sofiagymnastics2014.com by **April 23th 2014** will be provided with a shuttle service from the Sofia airport or Sofia Central Railway Station to the official hotels and back.

TRANSPORTATION HOTELS-TRAINING/ COMPETITION VENUE

Free local transportation will be provided for all Delegation book their accommodation through the LOC.

Federations who do not book their accommodation through the organizing committee will not be entitled to use the transportation system.

FINAL BANQUET

Delegations that book their accommodation through the LOC are invited to the Final Banquet.

Extra tickets for the banquet can be ordered on the spot. The cost is € 30 per person.

FOR ACCOMMODATION

PAYMENT

All payments for the hotel bookings must be made by bank transfer:

BANKNAME:	DSK BANK
BANK ADDRESS:	19, MOSKOVSKA STR.SOFIA1040,BULGARIA
BENEFICIARY:	BULGARIAN GYMNASTICS FEDERATION
BENEFICIARY ADDRESS:	75, VASIL LEVSKI BLVD SOFIA 1040, BULGARIA
IBAN:	BG68STSA93000021347984
SWIFT/BIC:	STSABGSF

Your federation must cover **all bank fees** in connection with the bank transfers.

Please state the name of your federation and the payment purpose on the transfer. All payments must be made in EUR.

The prepayment of 50% of the total cost of your accommodation must be made by: **February 21th 2014**
 Payment made after **February 21th 2014** an increase of **10 percent will be charged.**

The final payment of the remaining 50% for your accommodation must be made by: **April 23th 2014**

Accommodation bookings without the payment of 50% costs will be considered as invalid and will be cancelled by the Organizing Committee.

CANCELLATION POLICY

The Organizing Committee strongly recommends you to take a cancellation insurance for your delegation.

Cancellationcostshotelbooking:

Starting from: March 23th2014- until: April 23th 2014 Cancellation costs: 50% hotel booking.

Starting form: April 23th 2014 Cancellation costs: 100% hotel booking.

VISA

Please verify as soon as possible with the Bulgarian embassy/ consulate in your country if your delegation needs a visa for travelling to Bulgaria. We will be pleased to assist you with an official invitation letter. In order to receive it please complete the **Visa Request Form** via the LOC's online system through the official web site: www.sofiagymnastics2014.com and return it to us by **February 21th 2014**.

INSURANCE

The Host Federation, the Organizing Committee and the UEG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. TheUEG Technical Regulations foresee that all participating federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation. The Organizing Committee will verify the insurance upon arrival of the delegation members (e.g.cover note or photocopy of the valid policy).

Delegation members with insufficient insurance cover must inform the organizing committee in advance. The LOC will subsequently offer insurance at the Federations own charge as follows:
 € 5 perperson/day.

DEADLINES

Accommodation Booking Form (on line)	February 21 th 2014
VISA Request Form (on line)	February 21 th 2014
Payment of first 50%	February 21 th 2014
Travel Schedule Form (on line)	April 23 th 2014
Nominative Hotel Form (on line)	April 23 th 2014
Passport photo for accreditation (on line)	April 23 th 2014
Payment of second 50%	April 23 th 2014
Cancellation cost hotel booking	March 23 th 2014– April 23 th 2014: 50% From April 23 th 2014: 100%

TRAINING AND WARM-UP

4 sets (3 sets training and 1 set warming up), each set exists of:

- 1 floor
- 2 pommel horse
- 1 rings
- 1 vault
- 2 parallel bars
- 1 horizontal bar

COMPETITION HALL

- 1 floor
- 1 pommel horse
- 1 rings
- 1 vault
- 1 parallel bars
- 1 horizontal bar

EQUIPMENT

The manufacturer supplier will be Janssen-Fritsen.

Sincerely Yours,

Krasimir Dunev




President of the
Bulgarian Gymnastics Federation

Sofia, December 20th, 2013