



29th European Women's Artistic Gymnastics Team Championships Juniors and Seniors

**Brussels (BEL)
09th – 13th May 2012**



Work Plan

**UEG Women's Technical Committee
O.C. of the European Championships, Brussels (BEL)**

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Part 1 - GENERAL INFORMATION

This Work plan has been drawn up in accordance with the UEG and the FIG regulations, and is based upon the definitive registrations received by the Secretariat of the UEG by 09th February 2012.

1.1 Host Federation and Organising Committee

FEDERATION ROYALE BELGE DE GYMNASTIQUE

Avenue de Roodebeek 44

1030 BRUXELLES

Belgium

Tel.: +32 (0)9 243 12 22

Fax: +32 (0)9 243 12 29

E-mail: info@frbg-kbt.be

Website: www.frbg-kbt.be

1.2 2012 Local Organising Committee (LOC) contact address

ROYAL BELGIAN GYMNASTICS FEDERATION

Avenue de Roodebeek 44

1030 Brussels

Belgium

Tel.: +32 (0)9 243 12 22

Fax: +32 (0)9 243 12 29

Email: info@brusselsgymnastics2012.com

Website: www.brusselsgymnastics2012.com

1.3 Official UEG contact address:

UNION EUROPEENNE DE GYMNASTIQUE

PO Box 188

CH – 1000 Lausanne 6, SWITZERLAND

Tel.: + 41 (0)21.613.73.32

Fax: + 41 (0)21.613.73.31

E-mail: info@ueg.org

Website: www.ueg-gymnastics.com

1.4 Competition Venue

Brussels Expo

Hall 7 (training hall) and 11 (competition hall)

Place de Belgique 1

1020 Brussels

Website: www.brusselsexpo.be

1.5 Organising Committee

EVENT MANAGEMENT	
Co-President RBGF	Gilbert VERCAMMEN
Co-President RBGF	Jacqueline HERBRAND
Treasurer RBGF	Danny de CAUWER

Co-Treasurer RBGF	Vincent VANDE WEYER
Event Manager	Ilse ARYS
Event Manager	Mailis LECHIEN
Financial Manager	Sonja DENEYER
Secretary-General	Tom GOUBERT
Co-secretary-general	Sylvie RONSSE
COMMITTEES	
Administration & Finance	Sonja DENEYER
Infrastructure and Logistics	Christophe DORTU & Christiane LINTELO
Marketing Manager	Ilse ARYS & Mailis LECHIEN
Press, Media & Communication	Inge DOENS
Sport Organization	Dominique VERLENT
Accommodation	Asmae ALAOUI
Accreditation	Els COPPIETERS
Catering	Delphine GOSSEYE
Volunteer Manager	Tom VAN HECKE
Protocol Manager	Ruth FRANCEUS
Transport	Sandrine PEETERS

1.6 Union Européenne de Gymnastique (UEG) - Officials

UEG OFFICIALS	
President	Georges GUELZEC
Vice-President	Ruedi HEDIGER
Press attaché	Oriane DO ROSARIO

WOMEN'S TECHNICAL COMMITTEE	
President	Yvette BRASIER
Vice-President	Orna SHAI
Secretary	Sylvie MARTINET
Member	Anca MIHAILESCU-GRIGORAS
Member	Hana LISKAROVA
Member	Satu MURTONEN
Member	Montserrat UBIA CARNICER

Part 2 – THE COMPETITION

2.1 Provisional Schedule

Friday 04 th May		
All day	Arrival of UEG WTC	accordingly
Saturday 05 th May		
All day	Arrival of the delegations	accordingly
All day	Arrival of the D-Judges	accordingly
All day	UEG WTC Meeting	WTC room
From 15:00	Training session on request	Training hall
Sunday 06 th May		
All day	Official Arrival of the delegations	accordingly
09:00 – 21:00	Training as per schedule	Training halls
09:00 – 10:00	UEG WTC Meeting	WTC room
10:15 – 12.15	Meeting and Instructions for D1- and D2-Judges	Judges' Meeting room
14:30 – 18:00	Judges' Instruction, drawing of lots for C-I Juniors, C-I Seniors and C-II Juniors	Judges' Meeting room
20:00 – 21:00	Orientation Meeting	Judges' Meeting room
Monday 07 th May		
09:00 – 21:00	Training as per schedule	Training halls
10:30 – 11:00	Judges' briefing for D-Judges Juniors' podium training	Judges' Meeting room
10:30	Apparatus Control	Competition hall
11:00 – 18:40	Official podium training for Juniors	
11:00 – 13:30	Subdivision I	Competition hall
14:30	Swiss Timing instruction for Judges for Juniors	Competition hall
14:30 – 16:30	Subdivision II	Competition hall
16:40 – 18:40	Subdivision III	Competition hall
19:00	Last deadline for submitting the starting order for C-I Juniors	Information Desk
Tuesday 08 th May		
08:30 – 21:00	Training as per schedule	Training halls
09:30 – 10:00	Judges' briefing for D-Judges Seniors' podium training	Meeting room
09:30	Apparatus Control	Competition hall
10:00 – 19:25	Official podium training for Seniors	
10:00 – 12:00	Subdivision I	Competition hall
12:10 – 14:10	Subdivision II	Competition hall
14:15 – 15:15	Opening Press Conference	Judges' meeting room
15:00	Swiss Timing instruction for Judges for Seniors	Competition hall
15:15 – 17:15	Subdivision III	Competition hall

17:25 – 19:25	Subdivision IV	Competition hall
20:00	Last deadline for submitting the starting order for C-I Seniors	Information desk
Wednesday 09th May		
09:00 – 21:00	Training as per schedule	Training halls
10:45 – 11:30	Judges' briefing for C-I Juniors	Judges' meeting room
11:30 – 12:30	Lunch Break	Delegations' restaurant
12:30	Apparatus Control	Competition hall
13:00 – 20:10	Competition C-I Juniors	
13:00 – 15:30	Subdivision I	Competition hall
15:30 – 15:50	Opening Ceremony	Competition hall
16:00 – 18:00	Subdivision II	Competition hall
18:10 – 20:10	Subdivision III	Competition hall
20.25	Award Ceremony for Juniors – Team Results	Competition hall
Thursday 10th May		
08:30 – 21:00	Training as per schedule	Training hall
08:45 – 09:30	Judges' briefing for C-I Seniors	Judges' meeting room
09:30	Apparatus Control	Competition hall
10:00 – 19:25	Competition C-I Seniors	
10:00 – 12:00	Subdivision I	Competition hall
12:10 – 14:10	Subdivision II	Competition hall
14:10 – 15:15	Lunch Break	Delegations' restaurant
15:00	Last deadline for confirming the participation for C-II Juniors	Information desk
15:15 – 17:15	Subdivision III	Competition hall
17:25 – 19:25	Subdivision IV	Competition hall
Friday 11th May		
09:00 – 21:00	Training as per schedule	Training halls
13:00 – 14:00	UEG WTC Meeting	WTC room
14:15 – 16:45	Video analysis C-I Juniors and C-I Seniors (D1 Judges & UEG WTC) and reports	WTC room
15:00	Last deadline for submitting the starting order for C-IV Seniors	Information desk
17:45 – 18:30	Judges' briefing for C-II Juniors	Judges' meeting room
18:30	Apparatus Control	Competition hall
19:00 – 21:00	Competition C-II Juniors	Competition hall
21:15	Award ceremony C-II Juniors	Competition hall
Saturday 12th May		
09:00 – 21:00	Training as per schedule	Training halls
10:00	Last deadline for confirming the participation for C-III Juniors and for C-III Seniors	Information desk

11:00 – 12:15	UEG WTC Meeting	WTC room
12:30 – 14:30	Judges' briefing and drawing of lots for C-IV Seniors, C-III Juniors and C-III Seniors	Judges' meeting room
14:30	Apparatus Control	Competition hall
15:00 – 17:00	Competition C-IV Seniors	Competition hall
17:05	Award ceremony C-IV Seniors	Competition hall
17:30	Video analysis C-II Juniors and C-IV Seniors (D1 judges & UEG WTC) and reports	WTC room
Sunday 13th May		
08:00 – 21:00	Training as per schedule	Training halls
08:00 – 08:30	UEG WTC Meeting	WTC room
08:30 – 09:00	Judges' briefing for C-III Juniors	Judges' meeting room
09:00	Apparatus control	Competition hall
09:30 – 12:05	Competition C-III Juniors	Competition hall
09:30 – 10:00	Vault Final	Competition hall
10:05 – 10:40	Uneven Bars Final	Competition hall
10:40 – 10:55	Award Ceremony C-III Juniors	Competition hall
11:00 – 11:30	Balance Beam Final	Competition hall
11:35 – 12:05	Floor Final	Competition hall
12:05 – 12:20	Award Ceremony C-III Juniors	Competition hall
12:30	Apparatus control	Competition hall
12:30 – 13:30	Warm-up for Finalists C-III Senior	Competition hall
13:00 – 13:30	Judges' briefing for C-III Senior	Judges' meeting room
14:00 – 16:35	Competition C-III Seniors	Competition hall
14:00 – 14:30	Vault Final	Competition hall
14:35 – 15:05	Uneven Bars Final	Competition hall
15:10 – 15:25	Award Ceremony C-III Seniors	Competition hall
15:30 – 16:00	Balance Beam Final	Competition hall
16:05 – 16:35	Floor Final	Competition hall
16:40 -16:55	Award Ceremony C-III Seniors	Competition hall
17:00	Closing ceremony	Competition hall
20:30	Farewell party	Spirito
Monday 14th May		
Morning	UEG WTC Meeting	Hotel
All day	Departure of delegation	accordingly
Afternoon/ Evening	Departure of UEG WTC	accordingly

2.2 Apparatus supplier

The apparatus supplier of this edition of the European Championships is Janssen-Fritsen. The sets of apparatus on the podium and in the training hall will be identical.

All training halls and the warm-up hall will be provided with:
4 sets of equipments (3 sets training and 1 set warming up). Each set exists of:
1 floor - 1 vault - 2 uneven bars - 2 beams - 1 warm-up zone

2.3 Training facilities (Hall 7)

Prior to the competition, gymnasts will have two official training possibilities daily. The training halls located in the Brussels Expo are available from Sunday 06th May 2012 (Saturday 05th May, from 15:00 on request).

The delegations must respect the training schedules.

A detailed program of training sessions will be provided to the participating national federations in due time.

2.4 Official podium training (Hall 11)

The official podium training will take place according to the competition order as follows:

- For Juniors: Monday 07th May 2012
- For Seniors: Tuesday 08th May 2012

A detailed program of official podium trainings will be provided to the participating national federations in due time.

2.5 Touch Warm-up before competition:

Juniors Competition I, II and III on the podium

Seniors Competition I and IV on the podium

Seniors Competition III in the warm-up hall **only**. (Prior to the start of C-III, a timed/controlled warm-up period of at least one hour accorded to the gymnasts will take place on the podium up to 30 minutes before the start of the competition)

Warm-up times according to the FIG rules.

2.6 Starting numbers (Bib)

Two (2) sets of starting numbers will be provided to the Head of Delegation by the OC during the Orientation Meeting. These numbers must be visibly worn throughout the whole competitions.

2.7 Competitions

Juniors:	Competition I	Wednesday	May 09 th , 2012
Seniors:	Competition I	Thursday	May 10 th , 2012
Juniors:	Competition II	Friday	May 11 th , 2012
Seniors:	Competition IV	Saturday	May 12 th , 2012
Juniors and Seniors:	Competition III	Sunday	May 13 th , 2012

Competition I	= C-I	= qualifications
Competition II	= C-II	= all-around
Competition III	= C-III	= apparatus final
Competition IV	= C-IV	= team final

2.8 Format of competitions:

The FIG requirements for Juniors and for Seniors will be applied for all phases of competitions.

C-I Juniors: Wednesday 09th May

5 gymnasts in the team, 4 compete on each apparatus, the best 3 scores count.

Qualification for C-II and C-III.

Final result for Teams Ranking.

C-I Seniors: Thursday 10th May

5 gymnasts in the team, 3 compete on each apparatus, the 3 scores count.

Qualification for C-IV and C-III.

The total points of the team determines the qualification for C-IV.

C-II Juniors: Friday 11th May

The highest 24 ranked gymnasts from competition I (with a maximum of 2 per federation) will take part in this competition in one subdivision.

Four (4) reserve gymnasts are designated taking into account the list of results of C-I.

In case of a tie, the tie breaking rules set out in FIG TR will apply.

C-IV Seniors: Saturday 12th May

The 8 best teams from qualifications C-I.

5 gymnasts in the team, 3 compete on each apparatus, all 3 scores count.

C-III Juniors and Seniors: Sunday 13th May

The highest 8 ranked gymnasts in each apparatus from C-I, with a maximum of 2 gymnasts per apparatus and per national federation qualify for C-III on the corresponding apparatus.

Three (3) reserve gymnasts are designated in each apparatus taking into account the list of results of C-I.

In case of a tie, the tie breaking rules set out in FIG TR will apply.

2.9 Maximum size of delegation:

Only gymnasts in good standing with the correct age and holding a valid FIG License may participate.

The maximum composition of the delegation for the European Team Championships is the following:

Function	Junior	Senior	Mixed
Gymnasts	5	5	10
Head of Delegation	1	1	1
Team Manager	1	1	2
*Coach	2	2	4
Doctor	1	1	1
Masseur or Medical Staff	1	1	1
Judges	1	1	2
Transferable Access Cards to be used in conjunction with the primary accreditation card <i>(the total number of transferable access card for coaches may not be superior to the total number of coaches per discipline)</i>			
Transferable access card zone 1 for coach	2	2	4
Transferable access card zone 3 for coach	2	2	4
Transferable access card zone 1 for medical staff	1	1	1
Transferable access card zone 3 for medical staff	1	1	1
Transferable access card zone 3 for Team Manager or Head of Delegation	1	1	1

*the total number of coaches may not be superior to the total number of gymnasts

2.10 Drawing of lots

Starting orders of all competitions are made according to the drawing of lots carried out in Brussels (BEL) on 10th March 2012, by the UEG WTC and the Organising Committee (OC).

For C-I Juniors and C-I Seniors, the draw for mixed groups was made from amongst the national federations with individual gymnast(s). The starting order of the remaining teams and mixed groups was set by drawing of lots.

2.11 Juniors Competition I





Composition of the mixed groups (MG):

MG 1: SRB – GEO – TUR





MG 2: SLO – DEN – BUL – SVK

JUNIORS C-I - WEDNESDAY 09th MAY 2012





Subdivision I:

				PAUSE
MG 2	GRE	ISL	UKR	ROU
CRO	MG 1	LTU	GBR	SWE

Subdivision II:

				
BEL	RUS	IRL	FRA	
HUN	NOR	GER	ESP	

Subdivision III:

				
NED	ITA	CZE	AUT	
SUI	FIN	BLR	LAT	

- Each team/mixed group will compete in the same order on each apparatus.
- the 4 gymnasts from the first team/mixed group will warm-up and then will compete; the 4 gymnasts from the second team/group will warm-up and then will compete.

2.12 Senior Competition I

Composition of the mixed groups (MG):





MG 1: LAT – BUL

MG 2: LUX – MDA





MG 3: LTU – SVK

SENIORS C-I - THURSDAY 10TH MAY 2012





Subdivision I

			
ITA	DEN	AUT	POL
	ROU	RUS	CRO





Subdivision II

			
BEL	TUR	SUI	FRA
POR	GBR	ISL	SLO

Subdivision III

			
MG 3	BLR	NOR	CZE
UKR	ESP	HUN	ISR

Subdivision IV

			
MG 1	IRL	SWE	FIN
NED	GRE	MG 2	GER

- Each team/group will compete in the same order on each apparatus
- the 3 gymnasts from the first team/group will warm-up and then will compete; the 3 gymnasts from the second team/group will warm-up and then will compete

Generalities for C-I Juniors and C-I Seniors:

- If a National Federation has made a nominative inscription with a team and will present by the time of the competition only with individuals or
- If the number of Individuals by the time of the competition is less than the number of the gymnasts from the nominative inscription

the UEG WTC is entitled to make adjustments of the starting order of the competition, according to the real number of gymnasts present at the competition.





- Starting order:

Team: the starting order for gymnasts in a team is decided by the National Federation.

Mixed Group: National Federations with more than one gymnast must submit the order for their gymnasts on each apparatus.





2.13 Junior Competition II

JUNIOR C-II – FRIDAY 11TH MAY 2012

Starting order				
1	1	6	22	15
2	14	5	19	9
3	16	21	20	18
4	4	13	12	17
5	7	11	23	3
6	24	10	2	8

2.14 Senior Competition IV

SENIOR C-IV - SATURDAY 12TH MAY 2012

Rotation		Ranking C-I		Ranking C-I		Ranking C-I		Ranking C-I
1	Team	1	Team	3	Team	2	Team	6
	Team	5	Team	4	Team	7	Team	8




- Each team will compete in the same order on each apparatus
- The 3 gymnasts from the first team will warm-up and then will compete; the 3 gymnasts from the second team will warm-up and then will compete
- The numbers are corresponding with the ranking of the teams after C-I
- If in the Seniors Team competition one of the registered gymnasts is injured during C-I or C-IV, she can be replaced by gymnast no.4, respectively no.5
- The reserve will take over the starting position of the gymnast she replaces.

2.15 Juniors and Seniors Competition II and III





If a qualified gymnast is prevented from taking part in the competition C-II (Juniors) or C-III, she can be replaced by the next gymnast from her federation, on the condition that her result is better than that of the first reserve. The reserve will take over the starting position of the gymnast she replaces.

Withdraws and/or replacements of gymnasts will be accepted within a limit of 30 minutes prior to the competition of the concerned apparatus final, provided that above mentioned conditions are met. They are to be submitted to the UEG Technical Delegate.

JUNIORS FINALS C-III - SUNDAY 13TH MAY 2012

							
Starting order	Ranking C-I	Starting order	Ranking C-I	Starting order	Ranking C-I	Starting order	Ranking C-I
1	8	1	4	1	2	1	8
2	6	2	3	2	3	2	5
3	3	3	8	3	4	3	3
4	4	4	1	4	1	4	7
5	5	5	2	5	8	5	1
6	2	6	7	6	6	6	4
7	7	7	6	7	5	7	2
8	1	8	5	8	7	8	6

SENIORS FINALS C-III- SUNDAY 13TH MAY 2012

							
Starting order	Ranking C-I	Starting order	Ranking C-I	Starting order	Ranking C-I	Starting order	Ranking C-I
1	5	1	5	1	1	1	5
2	2	2	3	2	3	2	2
3	1	3	1	3	6	3	7
4	4	4	7	4	7	4	3
5	7	5	8	5	4	5	6
6	8	6	6	6	8	6	1
7	6	7	4	7	5	7	4
8	3	8	2	8	2	8	8

2.16 Change of lists

Changes of nominative entry are only accepted for exceptional reasons, and must be delivered in writing to the Information Desk.

After the deadline of the working order, any modification (in case of injuries, illness or exceptional circumstances), must be approved by the President of the UEG WTC, who may require a certificate from the official Medical Officer.

2.17 Access to the competition area

The access to the competition area is only permitted for gymnasts, coaches, judges, local group-leaders and technical assistants.

- Two coaches (or assisting persons) as per the FIG rules will be allowed for each team in the team competition, and only one coach for each gymnast in the individual competitions
- Special facilities are provided for medical staff. Competitors in need of medical attention will be directed to these locations
- No unnecessary items will be allowed in the competition area. The use of any kind of electronic device (video, mobile phones, etc.) is strictly forbidden in the competition area:

“If a mobile phone or any other electronic communication device should be used on the field of play during the entire competitions of the European Championships, the person concerned (gymnast, coach, etc.) will be immediately expelled. The gymnasts will not be ranked and will not be authorised to participate in the remaining competitions. If this rule is violated by a coach, all his gymnasts who are at the moment of the violation on the field of play will also be expelled” (official communication “UEG Events-Sanctions” dated February 22, 2012).

2.18 Procedure of inquiries

Inquiries for the difficulty scores are allowed, provided that they are made verbally to the Apparatus Supervisor immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast, for the last gymnast of a rotation, this limit is one minute after the score is shown on the score board. The inquiry then must be given to the designated person who **has to note the time of receiving it and this starts the procedure.**

The inquiry must be confirmed as soon as possible in writing, but within 4 minutes at the latest after the verbal inquiry and requires an agreement of payment of Euro 300.-- for the first complaint, Euro 500.-- for the second complaint and Euro 1'000.-- for the third complaint. Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Only the accredited coaches in the competition area are entitled to submit an inquiry.

Inquiries for all Execution scores are not allowed.

Late verbal inquiries will be rejected. A National Federation is not allowed to complain against a gymnast from another Federation.

Should the inquiry prove correct and is accepted, this sum will be reimbursed. Otherwise, the sum will stay by the UEG.

Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation for the qualifying competitions, the all-around competitions and the team competition (C-IV)
- before the score of the following gymnast is shown for the finals

2.19 Award Ceremonies

The Award Ceremonies will take place according to the above schedule and will be organized as follows:

- C-I Juniors (Team Ranking): Gold, Silver and Bronze medalists on the podium
- C-II Juniors: 8 best ranked gymnasts on the podium
- C-IV Seniors: Gold, Silver and Bronze medalists on the podium
- C-III Juniors: Gold, Silver and Bronze medalists on the podium
- C-III Seniors: Gold, Silver and Bronze medalists on the podium

According to the UEG and FIG regulations, the gymnasts are requested to wear competition attire during the awarding ceremonies.

2.20 New elements

The new elements have to be submitted to the UEG together with the nominative registration on 18th April 2012, or presented to the Technical Delegate at the end of the Orientation Meeting at the very latest (Appendix 1).

2.21 Written exercises

It would be appreciated if National Federations submit their gymnasts' exercises in symbol notation to the Technical Delegate at the end of the Orientation Meeting at the very latest.

2.22 Scoring and distribution of results

Directly after Competition I, the scoring office will produce:

- lists of the final ranking of C-I
- list of the ranking of all Teams
- list of the qualified gymnasts (and reserves) for Juniors C-II
- list of the qualified Senior Teams for C-IV
- list of the ranking of all the participants on each apparatus
- list of the qualified gymnasts (and reserves) per apparatus for C-III

These lists, as well as the results after each event, will be given to the Heads of Delegation and to the UEG as soon as possible. A print will be provided in the mailboxes at the information desk.

At the end of the competition all delegations will be provided with a complete set of results including the judges' individual scores for all competitions. This will be handed over at the banquet.

2.23 Orientation Meeting

The Orientation Meeting will take place on Sunday 06th May at 20:00, at the Judges' Meeting Room in the Brussels Expo. The presence of the participating National Federations to the Orientation Meeting is mandatory. A maximum of 3 members per delegation (including the Head of Delegation) have to attend this meeting.

Unjustified failure to attend this meeting will result in a sanction of Euro 1000 against the Federation to be paid to the UEG.

During this meeting, representatives of the UEG and the OC will give the practical information and technical details of the competition.

Possible advertising on the gymnasts' leotards must be presented and controlled at this session.

2.24 Opening Ceremony

The Opening Ceremony will take place on Wednesday 9th May, 2012 at 15:30

During the Opening Ceremony, the Coaches', Judges' and Gymnasts' oath will be pronounced in English.

2.25 Doping control

Any doping is prohibited. Control can be requested at any time, in accordance with the FIG Regulations. In case of positive results, the gymnasts concerned will be disqualified.

Doping controls will be carried out in accordance with the WADA regulations.

2.26 Closing Ceremony

The closing Ceremony will be part of the final session on Sunday 13th May at 17:00

2.27 Farewell Party

Delegations that book their accommodation through the OC are invited to the Final Banquet which will take place on Sunday 13th May 2012, at 20:30, in Spirito. Extra tickets for the banquet can be bought at the information desk at €65 / person.

2.28 Important Deadlines:

For submitting:

UEG advertising application form Wednesday 18th April to be sent to the UEG Office

Request Form for additional training
on the 5th of May 2012: Friday 27th April, to be sent by e-mail to the LOC

Starting order of C-I Juniors: Monday 07th May, 19:00 at the very latest at the information desk

Starting order of C-I Seniors:	Tuesday 08 th May, 20:00 at the very latest at the information desk
Starting order of C-IV Seniors:	Friday 11 th May, 15:00 at the very latest at the information desk
New Elements:	Wednesday 18 th April or Sunday 6 th May 21:00 at the very latest at the information desk
Written exercises:	Sunday 6 th May 21:00 at the very latest at the orientation meeting

For confirming the participation of:

C-II Juniors:	Thursday 10 th May, 15:00 at the very latest at the information desk
C-III Seniors and C-III Juniors:	Saturday 12 th May, 10:00 at the very latest at the information desk

Part 3 - JURY

3.1 Jury of Appeal

President:	Mr. Ruedi Hediger
Member:	Mr. Paul Garber
Member:	to be named on site if required

3.2 Superior Jury

President:	Mrs. Yvette Brasier, President UEG WTC
Members:	Mrs. Anca Mihailescu-Grigoras, Responsible for Judges UEG WTC Mrs. Sylvie Martinet, Technical Delegate UEG WTC

3.3 Supervisors

Vault:	Mrs. Montserrat Ubia Carnicer
Uneven bars:	Mrs. Satu Murtonen
Balance Beam:	Mrs. Hana Liskarova
Floor exercise	Mrs. Orna Shai

3.4 Judges

All registered judges must be brevetted FIG judges (12th cycle). The log book must be presented at the judges' course.

To be allowed to judge the judges must have taken part in the judges' course, in the drawing of lots and in the briefings preceding each competition.

If there is not enough category I, II and III judges, the category IV judges will enter in the draw, according to the FIG Specific Women's Judges Regulations.

In case there is an insufficient number of judges from the participating present national federations, the UEG/WTC decides the process for designating the necessary number of judges (FIG/RT, Reg.7.10.3. a).

D1-Judges (Difficulty Judges) have been drawn on 2nd December 2011 in Bucharest (ROU) from amongst those with FIG category I.

D2-Judges (Difficulty Judges) were drawn after the definitive registration (09th February 2012) in Brussels on 10th March 2012 from those with FIG category I and II.

R-Judges (Reference Judges) were drawn by pair after the definitive registration (09th February 2012) in Brussels on 10th March 2012 from those with FIG category I, II and III. The pairs will remain together for the entire competition and the apparatus where they will judge will be decided by drawing of lots on site.

E-Judges (Execution Judges) will be decided by drawing of lots on site.

- For Seniors C-IV only judges from Federations without qualified team will be allowed to judge in the E-panel if there are enough judges
- For Juniors and Seniors C-III, only judges from federations without qualified gymnasts (including the first reserve) will be allowed to judge in the E-panel panel at the concerned apparatus

If a National Federation has a judge selected in the D2-Panel or in the R-Panel, its second registered

judge can be drawn as E-Judge or assistant in Junior and/or Senior competition if needed.

D-1 Panel

Juniors and Seniors (remain the same throughout the entire competition in Juniors and in Seniors)

Vault: Mrs. Tzvetana Dobрева (BUL)
Uneven bars: Mrs. Karen Hofen (GBR)
Balance Beam: Mrs. Sabrina Klaesberg (GER)
Floor exercise: Mrs. Patricia Giral (FRA)
Reserve: Mrs. Dora Cortigiani (ITA)

3.5 D-2 Panels

Juniors (remain the entire competition in Juniors)

Vault: Mrs. Ann-Helen Bjornstad (NOR)
Uneven bars: Mrs. Christine Frauenknecht (SUI)
Balance Beam: Mrs. Amanda McMaster (IRL)
Floor exercise: Mrs. Oksana Omelianchyk (UKR)
Reserve: Mrs. Marie-Paule Hoffmann (LUX)

Seniors (remain the entire competition in Seniors)

Vault: Mrs. Zsuzsa Kalmar (HUN)
Uneven bars: Mrs. Johanna Gratt (AUT)
Beam: Mrs. Aukje De Jong (NED)
Floor: Mrs. Marjeta Kovac (SLO)
Reserve Mrs. Dunja Lederer (CRO)

3.6 Reference Judges

Juniors

Jonna Salonen (FIN) and Valérie Van Cauwenberghe (BEL)
Gabriela Robu (ROU) and Maria Lindström (SWE)
Berglind Petursdottir (ISL) and Jaroslava Cerna (CZE)
Viera Kotulicova (SVK) and Sevgi Sari Gagil (TUR)

Seniors

Svetlana Kudinova (BLR) and Efrat Mualem Bar-Ner (ISR)
Nadezda Seile (LAT) and Olyvia Donti (GRE)
Joanna Uracz-Kocur (POL) and Erma Lewin (ESP)
Vera Kiryashova (RUS) and Lina Mendes (POR)

As a reminder and according to the FIG Accreditation Rules (point 1.13) the function of judge cannot be combined with any other function.

3.7 Judges and the training sessions

D-Judges (D1 and D2) may assist to all sessions of training.

R- and E-Judges may attend training sessions only during the training session of their own team .

3.8 Judges and the Official Podium training

The presence of the D- judges is mandatory.

The presence of the R- and E- Judges is recommended. If R- and E- Senior Judges attend the Senior Podium training in the Field of Play, they must stay seated in their respective apparatus positions and they are not allowed to confer with each other. If they prefer, they can attend the Podium training in the tribunes.

If Junior Judges wish to watch this training, they may sit in the tribunes.

- The situation will reverse when the Junior podium takes place
- Failure to respect the above will result in warnings

3.9 Judges' instruction and drawing of lots

The judges' instruction will be held in English only.

According to the FIG TR the presence of the judges to the judges' instruction is mandatory for all judges (D-, R-, E-, A- and reserve judges).

All judges' instructions and briefings will be held in the judges' meeting room located in the Brussels Expo.

Drawing of lots for R- and E-Judges will be held as follows:

C-I Juniors, C-I Seniors, C-II Juniors: Sunday 6th May, 14:30 - 18:00

C-IV Seniors, C-III Juniors, C-III Seniors: Saturday 12th May, 12:30 - 14:30

Part 4 - ORGANISATION OF THE EVENT

4.1 Transportation

The travel to Brussels will be at each delegation's own expenses. The UEG and the OC strongly recommend that each Federation takes a cancellation insurance for their transportation.

Accredited team delegations who will stay at one of the official hotels, who will book their accommodation through the Organising Committee and who will fill in their travel schedule form (arrivals and departures) by 18th April 2012 at the latest will be provided with a shuttle service from the Brussels airports or Brussels train station Brussels-Midi (Zuidstation) to the official hotels and back.

A shuttle service will be available for the local transport of all accredited persons from the official hotels to the Brussels Expo (i.e. training, warm-up, competitions venues) and to any other official activities and back as needed.

Federations who do not book their accommodation through the organising committee will not be entitled to use the transportation system.

4.2 Insurance

The Host Federation, the Organising Committee and the UEG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The UEG Technical Regulations foresee that all participating federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation.

The Organising Committee will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). In case X-ray or other medical imaging should be necessary, this needs to be paid immediately at the hospital.

Delegation members with insufficient insurance cover must inform the organising committee in advance.

The OC will subsequently offer insurance at the Federations own charge at the price of € 5 per person/day with a minimum of € 50 per contract.

For booking this insurance coverage, please refer to the Directives.

4.3 Accreditation

The accreditation center will be located at Brussels Expo Hall 7, and will be open from Saturday 05th May 2012.

Upon accreditation each Head of Delegation will be asked to present to the OC a valid passport for all gymnasts and judges, for proof of identity and control of nationality. Copies of these passports will be made by the OC at accreditation.

The gymnasts will also be asked to present to the OC their valid FIG License for anti-doping purposes. Gymnasts who do not present a valid FIG licence are not allowed to compete. Should a gymnast not be able to show her licence at accreditation, the Organising Committee may check on the official FIG Website if the respective gymnast has a valid licence or not. Should a gymnast present an invalid licence or the validity of

the forgotten licence may not be verified by the Organising Committee, the gymnast shall not be allowed to compete.

Accreditations will not be distributed unless all financial and insurance obligations have been arranged.

In case of lost or stolen accreditation, the Organising Committee must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (Euro 150) Lost or stolen transferable access cards will not be replaced.

At accreditation, each Head of Delegation must also:

- Make any necessary payments
- Show proof of the cover note or photocopy of the valid insurance policy
- Check the correct names of their complete delegation
- Verify the accommodation requirements
- Verify the return flight schedules
- Hand in a CD with the music of their NF's national anthem (clearly marked with the name of the country and the mention "national anthem")
- Hand in a 150cm x 100cm national flag
- Hand in the form "Confirmation of the national flag and anthem" (Appendix 2)
- Hand in the request for raising the bars of 10 cm (Appendix 3)
- Hand in two back-up audio CDs of their gymnasts' floor exercise music, including for each audio CD the name of the NF and the 3 letters in capital used by FIG for the country code, the name of the gymnast, the name of the composer and of the title of the music and the exact length of the music.
- Hand in the form "submission of floor music" for juniors and senior (Appendix 4)

These back-up audio CDs must be brought for safety and training reasons, and will be returned at the closing banquet.

The definitive Work Plan and schedules will be given to each Head of Delegation at accreditation if needed.

4.4 Passport Photo

In order to accelerate the process of accreditation, the delegations must send directly to the OC (info@brusselsgymnastics2012.com) as soon as possible but **by 18th April 2012 at the very latest** one passport photo of each delegation member.

The passport photos are accepted digital format only and the specification of the photo should be as follows:

- File format: .jpg or .jpeg
- Dimensions: min. 210 X 270 pixels, max. 420 X 540 pixels (width X height)
- File size: not bigger than 150kb
- File name: NOC_Surname_Firstname (eg BEL_Surname_Firstname.jpg)

If a photo has to be taken at the Accreditation in Brussels because none has been sent, there will be a charge to the federation of € 15 per photo taken on site.

4.5 Delegation Boxes

Delegation Mail Boxes will be set up in the Brussels Expo Hall 7 (Training Venue) at the information desk. All information regarding competition, warm-up, training, notification of meetings, transport, official functions, as well as UEG and OC correspondences will be distributed via the delegation mailboxes.

A special "Mail Box" authority card will be issued to each Head of Delegation. This card must be shown by the Head of Delegations or their designated representative when collecting all information and results from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected.

The information desk will be open daily from 08.00 am till 21:00 pm (on Friday 11th May, till 22:00pm).

4.6 Delegation Seating

The OC will reserve seats for the seating of the accredited delegation members in the designated area in

the spectator's seats. These seats will be available on a first come, first served basis. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a steward. Reserved places will also be put at the disposal of Press, Radio, Television, Photographers and authorized officials.

4.7 Official Hotels

Official UEG Hotel

Thon Bristol Stéphanie
Avenue Louise 91-93
1050 Brussels

Other Hotels:

Hotel category II ****

Thon Brussels City Centre
Avenue du Boulevard 17
1210 Brussels

Thon Hotel UE
Rue de la loi
1000 Brussels

Hotel category III ***

Thon Brussels Airport
Berkenlaan, 4
1831 Diegem

Hotel category IV - Youth Hostel

Auberge de jeunesse
J. Brel Rue de la sablonnière 30
1000 Brussels

Auberge de jeunesse Bruegel

Heilige Geestraat 2
1000 Brussels

4.8 Meals

Prices for all meals are included in the price of each hotel booking in Hotel Category I, II and III.

Breakfast: 06:30 – 10:30 daily, in the respective official hotels

Lunch: 11:00 – 15:00 daily, in the competition venue

Dinner: 18:00 – 23:00 daily, in the respective official hotels

Prices for breakfast and lunch are included in the price of each booking in Hotel Category IV (Youth hostel).

Breakfast: 07:00 – 09:00 daily, in the respective official hotels

Lunch: 11:00 – 15:00 daily, in the competition venue

Dinner: not included

Extra 'lunch' tickets can be bought at the information desk at €20 per ticket.

4.9 Media / Press Conferences

The opening press conference will take place on Tuesday 8th May 2012 at 14:15 in the Judges' Meeting Room. All other interviews will be held in the mixed zone.

4.10 Regulations

The 29th European Women's Artistic Gymnastics Team Championships, Juniors and Seniors, Brussels (BEL),

2012, will take place under the following regulations:

- UEG Statutes 2011
- UEG Regulations for the European Artistic Gymnastic Team Championships for Juniors and Seniors 2009
- UEG Regulations for publicity 2009
- FIG Statutes 2011
- FIG Technical Regulation 2012
- FIG 2009-2012 Code of Points as well as all other Rules and Guidelines valid starting 01 January 2009, onwards, any possible amendments by the date of these European Championships, and any complements decided in the meantime

The members of the UEG/EC/WTC will handle unforeseen incidents or events that might occur during these championships.

Yvette Brasier
President UEG WTC,

Sylvie Martinet
Technical Delegate UEG WTC



Women's Artistic Gymnastics

European Championships

BRUSSELS (BEL)

09th – 13th May 2012



Appendix 1

DETAILS OF NEW ELEMENTS/VAULTS

National Federation _____

Gymnast: Senior Junior Name _____ No. _____

Apparatus



Description of the element/vault:

Video Yes _____ No _____

Signature of the coach

Signature of the recipient O.C.

Date and time

This form has to be submitted together with the nominative registration on 18th April 2012, or presented at the latest at the end of the Orientation Meeting.



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Appendix 2

CONFIRMATION OF THE NATIONAL FLAG AND ANTHEM

National Federation _____

I herewith confirm the national flag/anthem (submission)	
Signature of the Head of Delegation	

Signature of the recipient OC	Date and time
_____	_____

I herewith confirm the receiving back of the national flag/anthem	
Signature of the Head of Delegation	

Signature of the member of the OC	Date and time
_____	_____

This form has to be submitted to the Accreditation Office upon accreditation.



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Appendix 3

REQUEST FOR RAISING THE UNEVEN BARS – 10 CM

SENIOR JUNIORS

National Federation _____

No. _____ Gymnast _____

Apparatus



Competition C-I _____ C-II _____ C-III _____ C-IV _____

Signature of the coach

Signature of the recipient OC

Date and time

This form has to be submitted to the Accreditation Office upon accreditation.



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Appendix 4

SUBMISSION AND RETURN OF THE FLOOR MUSIC

SENIOR JUNIORS

National Federation _____

Bib No.	Gymnast's name/first name	Length of the music	Title(s)	Artist(s)

I herewith submit the CDs (2 CDs per gymnast)

Signature of the Head of Delegation

Signature of the recipient OC

Date and time

I herewith confirm the receiving back of the CDs

Signature of the Head of Delegation

Signature of the member of the OC

Date and time
