



**Pan-American Apparatus  
Senior Championships  
San Juan, Puerto Rico (PUR)  
August 6-12, 2013**



**DIRECTIVES**

**Event ID: 6257**

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **Puerto Rico** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

<b>DISCIPLINE</b>	Men's Artistic Women's Artistic
<b>HOST FEDERATION</b>	Puerto Rico Gymnastics Federation José O. Vargas – President PO Box 9020008 San Juan, PR 00902 787-769-1202 787-769-5100 <a href="mailto:fpg@gimnasiapur.org">fpg@gimnasiapur.org</a> <a href="http://www.gimnasiapur.org">www.gimnasiapur.org</a>
<b>LOCAL ORGANIZING COMMITTEE</b>	Organizing Committee Artistic Pan-American 2013 Juan C. Colón – Event Manager PO Box 9020008 San Juan, PR 00902 787-510-0763 787-662-1215 <a href="mailto:fpg@gimnasiapur.org">fpg@gimnasiapur.org</a> <a href="http://www.gimnasiapur.org">www.gimnasiapur.org</a>
<b>LOCATION</b>	San Juan, Puerto Rico (PUR)
<b>DATE</b>	From August 6 to 12, 2013
<b>VENUE</b>	Competition and Training: Roberto Clemente Coliseum Franklin Delano Roosevelt Avenue San Juan, Puerto Rico 00920  Training: National Training Center Manuel Carrasquillo Herpén El Comandante Avenue Carolina, Puerto Rico 00986
<b>APPARATUS SUPPLIER</b>	A detailed list of AAI equipment to be used for the championships is attached.
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"><li>• Statutes</li><li>• Technical Regulations</li><li>• Code of Points and relevant Newsletters</li><li>• General Judges' Rules</li><li>• Specific Judges' Rules</li><li>• Doping Control Rules</li><li>• Licence rules (except for non competitive events)</li><li>• Media Rules</li></ul>

	<ul style="list-style-type: none"> <li>• Apparatus Norms</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i></li> </ul>																				
<b>FEDERATIONS INVITED</b>	<p>The Organizing Member Federation will invite all Member Federations according to the following principle:</p> <p>This competition is open to National Federations that are members in good standing of the Pan American Gymnastics Union (PAGU) and the International Gymnastics Federation (FIG).</p>																				
<b>PARTICIPATION</b>	<p>The maximum size of the official delegation is as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation (HD)</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>2</td> <td>2</td> <td>4</td> </tr> <tr> <td>Gymnasts</td> <td>6</td> <td>4</td> <td>10</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> <td>4</td> </tr> </tbody> </table> <p>The PAGU WAG and MAG Technical Committees Members may participate as additional judges of their own federation. These judges have the same conditions of accreditation, accommodation and meals of the other official delegation members.</p> <p>Additional people will be admitted (Coaches, Team Managers, Doctors, Therapists and Chaperones), who will not be considered part of the official delegation, and must pay to the LOC with the corresponding fee and hotel rates (additional personnel).</p>		Men	Women	Joint	Head of Delegation (HD)	1	1	1	Coach	2	2	4	Gymnasts	6	4	10	Judges	2	2	4
	Men	Women	Joint																		
Head of Delegation (HD)	1	1	1																		
Coach	2	2	4																		
Gymnasts	6	4	10																		
Judges	2	2	4																		
<b>AGE LIMITS</b>	<p>WAG: Senior: 16 MAG: Senior: 18 With valid FIG licence</p>																				
<b>JUDGES AND JURIES</b>	<p>The Apparatus Jury (or Juries) will be composed as follows: 2 D judges, min. 4 E-judges, plus 1 Supervisor. Each National Federation will be entitled two (2) judges in the men's competition and two (2) judge's in the women's being mandatory one (1) judge according to PAGU rules. The Federations that not send at least one (1) judge, must pay a penalty of \$1.000.00 USD.</p> <p>All judges must have a current valid FIG brevet at the time of the event, category four (4) minimum for the XIII Cycle.</p>																				
<b>REGISTRATION DEADLINES</b>	<p>Please insert the deadlines for your event. Please note that the provisional registration is not compulsory, only the definitive and nominative deadlines are compulsory.</p> <table border="1"> <tbody> <tr> <td>Provisional registration:</td> <td>May 15<sup>th</sup>, 2013</td> <td>Must be filled in</td> </tr> <tr> <td>Definitive registration:</td> <td>June 1<sup>st</sup>, 2013</td> <td>Must be filled in</td> </tr> <tr> <td>Nominative registration:</td> <td>July 1<sup>st</sup>, 2013</td> <td>Must be filled in</td> </tr> </tbody> </table>	Provisional registration:	May 15 <sup>th</sup> , 2013	Must be filled in	Definitive registration:	June 1 <sup>st</sup> , 2013	Must be filled in	Nominative registration:	July 1 <sup>st</sup> , 2013	Must be filled in											
Provisional registration:	May 15 <sup>th</sup> , 2013	Must be filled in																			
Definitive registration:	June 1 <sup>st</sup> , 2013	Must be filled in																			
Nominative registration:	July 1 <sup>st</sup> , 2013	Must be filled in																			
<b>ENTRY FEES</b>	<p>No Entry Fee will be applied for this event.</p>																				
<b>ACCREDITATION</b>	<p>At the time of arrival, every delegation formally registered by their National Federation will receive a welcome package including all relevant information and the accreditations, which will allow access into the training and competition halls. The accreditation is personal and non-transferable and must be used at all times. In case of loss, must be informed immediately to the LOC.</p> <p>Is important that all federations submit one passport photo of each delegation member at the time of nominal registration (Format JPEG, size 45mm x 35 mm). Those federations that fail to submit photos with their nominal registration will have the opportunity to have their picture taken during registration at a cost of \$10.00 USD per person.</p> <p>The cost of accreditation for additional persons will be \$50.00 USD each one.</p>																				

This is an additional and compulsory fee for all those additional persons that confirm their reservations, and that are not part of the official delegation.

**EVENT FORMAT**

The Individual Apparatus competition consist of:

- Qualifications and Apparatus Finals

Qualifications:

- Participation is limited to 3 gymnasts per country on each apparatus.
- The Organizing Member Federation is allowed to add (two for the qualifications) “hors concours” competitors. These competitors are in addition to the official competitors of the Organizing Member Federation, they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They must not appear on the official results list and they will have to start first at every apparatus.
- The Organizing Member Federation is allowed to name a max. of “1 hors concours” competitors in Women’s Artistic Gymnastics and a max. of “6 hors concours” competitors in Men’s Artistic Gymnastics for a total of 7 “hors concours” gymnasts (i.e. while one “hors concours” gymnast can compete on more than one apparatus, not more than two “hors concours” gymnast can compete on an apparatus).
- FIG Competition III rules will be applied for vault.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

Finals:

- The best eight gymnasts per apparatus from the qualifications qualify for the Finals.
- Participation is limited to 2 gymnasts per country and each apparatus.
- FIG Competition III rules will be applied for vault.
- In case of a tie at any place, the tie will not be broken.

**PROVISIONAL SCHEDULE**

The detailed provisional schedule for each day is:

Date and Time	Activity	Venue
<b>August 6, 2013</b>		
All day	Arrival of delegations	-
<b>August 7, 2013</b>		
All day	Arrival of delegations	-
10:00 – 11:30	WAG Programmed Training	National Training Center MCH
10:00 – 11:30	WAG Judges Meeting	Roberto Clemente Coliseum
10:00 – 12:30	MAG Podium Training	Roberto Clemente Coliseum
13:30 – 15:00	MAG Judges Meeting	Roberto Clemente Coliseum
16:00 – 18:30	WAG Podium Training	Roberto Clemente Coliseum
16:00 – 17:30	MAG Programmed Training	National Training Center MCH
19:00	Technical and Orientation Meeting	Roberto Clemente Coliseum
<b>August 8, 2013</b>		
9:00 – 10:30	WAG Programmed Training	National Training Center MCH
10:00 – 12:30	MAG Programmed Training	Roberto Clemente Coliseum
13:00 – 14:30	WAG General Warm Up Subdivision 1	Roberto Clemente Coliseum

14:00 – 16:30	WAG CI Subdivision 1	Roberto Clemente Coliseum
16:00 – 17:30	WAG General Warm Up Subdivision 2	Roberto Clemente Coliseum
17:00 – 20:00	WAG CI Subdivision 2	Roberto Clemente Coliseum
<b>August 9, 2013</b>		
9:00 – 10:30	MAG Programmed Training	National Training Center MCH
10:00 – 12:30	WAG Programmed Training	Roberto Clemente Coliseum
13:00 – 14:30	MAG General Warm Up Subdivision 1	Roberto Clemente Coliseum
14:00 – 16:30	MAG CI Subdivision 1	Roberto Clemente Coliseum
16:00 – 17:30	MAG General Warm Up Subdivision 2	Roberto Clemente Coliseum
17:00 – 20:00	MAG CI Subdivision 2	Roberto Clemente Coliseum
<b>August 10, 2013</b>		
09:00 – 11:30	Open Training (Non Finalists)	National Training Center MCH
09:00 – 11:30	Training Finalists CIII WAG- MAG	Roberto Clemente Coliseum
15:00 – 16:00	General Warm Up CIII WAG- MAG	Roberto Clemente Coliseum
16:00 – 18:30	C III Floor, Pommels, Rings (MAG) Vault, Uneven Bars (WAG)	Roberto Clemente Coliseum
18:30	Award Ceremony	Roberto Clemente Coliseum
<b>August 11, 2013</b>		
09:00 – 11:30	Open Training (Non Finalists)	National Training Center MCH
09:00 – 11:30	Training Finalists CIII WAG- MAG	Roberto Clemente Coliseum
15:00 – 16:00	General Warm Up CIII WAG- MAG	Roberto Clemente Coliseum
16:00 – 18:30	C III Vault, Parallel Bars, High Bar (MAG) Balance Beam, Floor (WAG)	Roberto Clemente Coliseum
18:30	Award Ceremony	Roberto Clemente Coliseum
20:00 – 23:00	Closing Banquet	-
<b>August 12, 2013</b>		
All day	Departure of delegations	-

Note: The training schedule will be defined upon completion of the final registration dateline looking to approach the minimum hours for training by delegation (4 hours in 2 sessions).

<b>EVENT MANAGER</b>	Juan C. Colón 787-550-4983 <a href="mailto:fpg@gimnasiapur.org">fpg@gimnasiapur.org</a>
<b>MEDICAL SERVICES</b>	Certified medical personnel will be available during training and competition sessions.
<b>VISA</b>	Please verify immediately with your travel agent or the USA Embassy or Consulate in your country if a visa is required for your travel to Puerto Rico (PUR). The Organizing Committee will be happy to assist each Delegation

	<p>member with an official invitation letter, provided that the request is made before July 1<sup>st</sup>, 2013 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: \$25.00 USD per person for the all period of stay.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the travel costs of their delegation members to the San Juan International Airport (Code: SJU).</p> <p>The Travel Schedule Form must be returned to the LOC by July 1<sup>st</sup>, 2013.</p>
<b>LOCAL TRANSPORTATION</b>	<p>Transportation from/to the airport, as well as transportation from/to the hotels to the training and competition venues, will be free of charge. The transportation is for official members of the delegations and those additional personnel staying at the official hotels.</p>
<b>ACCOMMODATION</b>	<p>The delegations must pay the LOC a daily rate (hotel rate) according the selected hotel, for each person that is an official or additional member of the delegation. This payment will cover the accommodation, meals and transportation during the official event's days.</p> <p><u>Members of an Official Delegation:</u></p> <p><u>1<sup>st</sup> Option:</u>  Doubletree by Hilton San Juan (Official Hotel)  Hotel – 4 Stars  Address: De Diego Avenue #105, San Juan, and Puerto Rico 00911  Web: <a href="http://sanjuandoubletree.com/">http://sanjuandoubletree.com/</a>  \$90.00 USD per day, per person, double room  \$120.00 USD per day, per person, single room</p> <p><u>2<sup>nd</sup> Option:</u>  Radisson Ambassador Hotel  Hotel – 3.5 Stars  Address: Ashford Avenue #1369, San Juan, Puerto Rico 00907  Web: <a href="http://www.radisson.com/sanjuanpr_ambassador">www.radisson.com/sanjuanpr_ambassador</a>  \$70.00 USD per day, per person, double room  \$110.00 USD per day, per person, single room</p> <p><u>Additional Personnel (coaches, team managers, doctors, therapists, chaperones):</u></p> <p>Doubletree by Hilton San Juan  Hotel – 4 Stars  Address: De Diego Avenue #105, San Juan, Puerto Rico 00911  Web: <a href="http://sanjuandoubletree.com/">http://sanjuandoubletree.com/</a>  \$130.00 USD per day, per person, double room <u>only</u></p>

	<p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by June 1<sup>st</sup>, 2013 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The accommodation form must be filled and returned by June 1<sup>st</sup>, 2013, with the definitive registration and a 50% payment for accommodation. This payment is non-refundable. Registrations without payment will not be considered.</p> <p>The remaining 50% must be sent by July 1<sup>st</sup>, 2013, with the nominative registration.</p>																					
<b>MEALS</b>	All meals will be provided at the official hotels (breakfast) and competition and training venues (lunch and dinner).																					
<b>CANCELATION POLICY</b>	The first 50% payment for accommodation must be send by June 1 <sup>st</sup> , 2013 to the LOC. This payment is non-refundable. The remaining 50% must be sent by July 1 <sup>st</sup> , 2013.																					
<b>FINAL BANQUET</b>	The final banquet will be free of charge to all the official delegations members.																					
<b>PRIZE MONEY</b>	Prize money will not be offered for this event.																					
<b>BANK ACCOUNT INFORMATION</b>	<p>All payments must be made to the LOC by bank transfer before arrival to Puerto Rico, it is mandatory to have cleared all payments in order to participate at these championships. The bank information is:</p> <p>Bank: Banco Popular de Puerto Rico  Bank Address: PO Box 362708, San Juan, PR 00936-2708  Payable to: Federación Puertorriqueña de Gimnasia  Address: PO Box 9020008, San Juan, PR 00902-0008  Account Number: 014-314-290  Swift Code: BPPRRPSX  ABA #: 021502011</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																					
<b>MARKETING</b>	FIG advertising and publicity norms must be respected.																					
<b>MEDIA</b>	Tere Miranda Play Media Group, Corp. 787-607-6266 <a href="mailto:tere@playmediagroup.net">tere@playmediagroup.net</a>																					
<b>DEADLINES SUMMARY</b>	<table border="1"> <tr> <td>Provisional Registration</td> <td>May 15<sup>th</sup>, 2013</td> </tr> <tr> <td>Definitive Registration</td> <td>June 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Accommodation Form</td> <td>June 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Meals Form</td> <td>June 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Nominative Registration</td> <td>July 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Travel Schedule Form</td> <td>July 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Visa Request Form</td> <td>July 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Payment of the Accommodation Costs (1<sup>st</sup> - 50%)</td> <td>June 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Payment of the Accommodation Costs (1<sup>st</sup> - 50%)</td> <td>July 1<sup>st</sup>, 2013</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>July 1<sup>st</sup>, 2013</td> </tr> </table>	Provisional Registration	May 15 <sup>th</sup> , 2013	Definitive Registration	June 1 <sup>st</sup> , 2013	Accommodation Form	June 1 <sup>st</sup> , 2013	Meals Form	June 1 <sup>st</sup> , 2013	Nominative Registration	July 1 <sup>st</sup> , 2013	Travel Schedule Form	July 1 <sup>st</sup> , 2013	Visa Request Form	July 1 <sup>st</sup> , 2013	Payment of the Accommodation Costs (1 <sup>st</sup> - 50%)	June 1 <sup>st</sup> , 2013	Payment of the Accommodation Costs (1 <sup>st</sup> - 50%)	July 1 <sup>st</sup> , 2013	Payment of the fine for missing judge	July 1 <sup>st</sup> , 2013	
Provisional Registration	May 15 <sup>th</sup> , 2013																					
Definitive Registration	June 1 <sup>st</sup> , 2013																					
Accommodation Form	June 1 <sup>st</sup> , 2013																					
Meals Form	June 1 <sup>st</sup> , 2013																					
Nominative Registration	July 1 <sup>st</sup> , 2013																					
Travel Schedule Form	July 1 <sup>st</sup> , 2013																					
Visa Request Form	July 1 <sup>st</sup> , 2013																					
Payment of the Accommodation Costs (1 <sup>st</sup> - 50%)	June 1 <sup>st</sup> , 2013																					
Payment of the Accommodation Costs (1 <sup>st</sup> - 50%)	July 1 <sup>st</sup> , 2013																					
Payment of the fine for missing judge	July 1 <sup>st</sup> , 2013																					

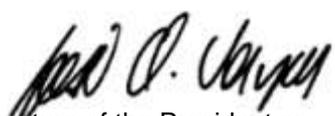
Sincerely Yours,

San Juan, Puerto Rico  
May 5, 2013

Place and date:

March 2013



  
Signature of the President or

